

# INFORMATION

## HOW TO ORDER

Each card design is treated as one order. For multiple orders please photocopy the order form. We cannot accept orders for different designs on the same order form.

## SAMPLES

Choose up to 4 free samples. Email us at:  
sales@christmas-charitycards.co.uk

## LOGOS AND ARTWORK

Company logos can be incorporated on to your insert as part of the personalisation FREE of charge. All logos will be printed in full colour CMYK, **we do not print PANTONE® colours** but will endeavour to match them as closely as possible. Please supply artwork on disk or emailed to: sales@christmas-charitycards.co.uk  
**Images must be supplied at a high resolution of 300dpi**  
Word, PowerPoint and Paint files are not acceptable formats.

## SIGNATURES

If you require signatures, please contact us and we will supply you with a template to sign.

# PRICES

All prices include self seal envelopes, delivery to a UK mainland address and VAT. No extra charge for logos, signatures or full colour.

QUANTITY	30	40	50	60	70	80	90	100	150	200	250
PRICE	£65.00	£80.00	£95.00	£113.00	£125.00	£136.00	£150.00	£160.00	£215.00	£280.00	£325.00
QUANTITY	300	350	400	450	500	550	600	700	800	900	1000
PRICE	£375.00	£413.00	£456.00	£495.00	£540.00	£587.00	£642.00	£742.00	£820.00	£888.00	£1000.00

See our website for more prices

## PROOFS

A proof of your insert will be emailed to you free of charge.  
**Orders will not be processed unless a proof has been approved.**  
**Order online for full flexibility and immediate proofing.**

## FREE UK MAINLAND DELIVERY

All deliveries will be sent by courier on a next day service. We cannot specify timed deliveries. Deliveries outside of the UK mainland will incur an additional charge. Please call us for details. We will email your consignment number on despatch. All orders will be dispatched within 10 working days after proof approval.

## LAST ORDERS

The last order date is 15th December 2009. We advise you to order as early as possible. Order online for a 20% Discount.